



OCHAPOWACE

P.O. Box 550, Whitewood, Saskatchewan, S0G 5C0
Phone: (306) 696-2425 Fax: (306) 696-2426

JOB OPPORTUNITY 'ANTICIPATORY STAFFING' POSITION: **Four (4) CDGMM Security**

PURPOSE OF THE POSITION:

The duties of the CDGMM Security shall be to ensure the safety of the public and community of Ochapowace Nation. The CDGMM Security will report to the CDGMM Manager. The CDGMM Security will also be utilized at the time of funerals and other community functions as needed.

SUMMARY OF DUTIES:

- Data entry of traffic including dates and times. This includes incidents with any Ochapowace Nation property and/or equipment;
- Daily records of the visitors entering, leaving and refusals; including taking their temperature;
- Complete incident reports;
- Be respectful at all times.

REQUIREMENTS:

- Be knowledgeable of COVID19 guidelines.
- Security Guard or related experience and/or training would be an asset.
- Available to work shifts, as well as any shift during the week, weekends and holidays.

Please submit resume by: **January 13, 2021**

PLEASE SUBMIT RESUME TO:

Human Resources, Ochapowace Nation
Email: mel.bear@ochapowace.ca
Phone: (306) 696-3015