



# OCHAPOWACE

P.O. Box 550, Whitewood Saskatchewan, S0G 5C0  
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## Economic Development

### Ochapowace Nation - Job Posting

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**Position:** Groundskeeper / Nightwatchman

**Status:** (Term) Seasonal

#### **JOB SUMMARY:**

The Camp McKay Maintenance/ Nightwatchman will plan and coordinate the development, maintenance and repair of the camp's buildings, grounds, equipment and facilities. This is a seasonal position and the Groundkeeper (maintenance)/Nightwatchman will report to the Economic Development Manager. They will be supervising the area as needed. Minor electrical, plumbing, and carpentry skills will be required to perform the tasks needed to maintain the buildings, bathrooms and dining hall.

#### **SKILLS AND ABILITIES:**

Ability to communicate to others in a friendly, courtesy manner, physically fit to lift equipment and supplies, work independently, operate power tools and equipment safely, have flexible work schedule, clean main hall sweeping floors, cleaning and sanitizing bathrooms and showers. Minor plumbing issues, Painting, picking up garbage and disposing in garbage bins. Ensure all buildings and entrances are locked when not in use, be on-site at events and in case of emergency, notifying proper authorities if necessary.

#### **REQUIREMENTS:**

The selected individual will have a high school diploma or experience, must have excellent communication skills, experience in general maintenance duties. Must have a valid driver's license and reliable vehicle.

**Selection Process:** Candidates will be selected for this position on the basis of their skill, ability, experience and qualifications as identified in the resume

**Application Deadline: July 30, 2021 @ 4:30 p.m.**

Please send your resume and cover letter, with three (3) references to:

[HR@ochapowace.ca](mailto:HR@ochapowace.ca)

Attention: Tanya Bear, Human Resource Manager