



OCHAPOWACE

P.O. Box 550, Whitewood, Saskatchewan, S0G 5C0
Phone: (306) 696-2425 Fax: (306) 696-2426

FULL-TIME JOB OPPORTUNITY POSITION: Daycare & Headstart - COOK

The Daycare & Headstart Cook reports to the Daycare/Headstart Coordinator, and is responsible for planning, preparing and serving four meals a day to the children from ages six months to eight years old.

Main Duties:

- Plan nutritional balanced meals according to Canada's Food Guide, requirements for food allergies and food related problems for children.
- Prepare, serve, and cook breakfast, lunch and two snacks daily, and for program excursions, events and activities.
- Ensure all food is stocked and well maintained.
- Clean-up after meals, following all sanitizing regulations for the kitchen area.
- Develop and maintain cooperative relationships with Daycare staff and Parents.

Requirements:

- Grade Twelve Diploma or equivalent would be an asset.
- Safe Food Handling Certificate.
- First Aide CPR.
- Related experience & a Valid Driver's Licence would be an asset.
- Understanding of Canada's Food Guide.
- Must be friendly, dependable and possess a professional demeanour.
- Must be flexible and able to work well independently and with a team.
- Knowledge about Ochapowace First Nation, and First Nation culture and traditions.
- Criminal Record Check and drug screen.

Apply:

If you are interested in applying, please submit your cover letter, resume (or job application) criminal record check, a prohibited drug test and two (2) references by **4:30pm** on **February 1, 2018**. Only those considered for an interview will be contacted.

Contact: Human Resources Department
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