



OCHAPOWACE

P.O. Box 550, Whitewood Saskatchewan, S0G 5C0

"to be independent, proud, prosperous, unified nation, with our own culture, values, language and land" (Ochapowace Vision Statement)

Ochapowace Nation is a progressive nation, developing the economy, enhancing youth development through education and sports, creating an environment of safety and well-being for members, establishing a professional, successful organization as an employer of choice, and creating an effective governance system.

Position Title: Special Needs Educator - Daycare

CLASSIFICATION: Part Time - Temporary

JOB SUMMARY:

The Special Needs Educator is under the direct supervision of the Daycare Coordinator and is accountable to the Director of Education. They will be responsible for all aspects related to the development of the children's learning skills, hygiene, health, welfare, and safety. The Special Needs Educator is also in charge of the planning and application of a well-balanced program of activities for the age group assigned to him/her.

QUALIFICATIONS:

- Must have a diploma or certificate in Early Childhood Education or is registered and attends courses in Early Childhood Education;
- Must be willing to take training and some travel to gain the minimum requirements to work in a child care center, such as, safe food handling, CPR/First Aid, Orientation to Daycare Training-at home study course.
- Knowledge in working with special needs and the child care field would be an asset.
- Must be willing to travel when required.
- Valid Driver's License.

DAILY REQUIREMENTS:

- Assists with the preparation of activity programs based on the center's philosophy and policies;
- Work as a team, strives to create a happy atmosphere of caring, growth, learning, stimulation, creativity and respect;
- Plan and organize daily activities designed to stimulate intellectual, physical and emotional growth of children. Encourages cooperation and participation;
- Assisting a Special needs child with daily activities.
- Maintains constant supervision of indoor and outdoor play periods.
- Assists children with their everyday needs, in the development of proper eating, resting and toilet habits;
- Follows good safety and hygiene practices;
- Performs all other related duties.

A current Criminal Record Check and drug screen is preferred at the time of interview and/or will be required if you are the successful candidate.

FORWARD resumes to the following:

Human Resources Department
Ochapowace Nation
P.O. Box 550 Whitewood, SK S0G 5C0
michelle.delorme@ochapowace.ca
Telephone: (306) 696-2425 Fax: (306) 696-2426

DEADLINE for resumes shall be NO LATER than 4:30 p.m., December 7, 2017