



JOB OPPORTUNITY

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Education

Ochapowace Nation – Job Posting

Position: DAYCARE & HEADSTART CHILDCARE PROVIDER

Status: Full-Time/Permanent

Wage: Based on qualifications

PURPOSE OF POSITION:

Ochapowace Nation is looking for a Daycare/HeadStart provider to promote a safe and welcoming learning environment. The incumbent will work closely with all staff and will report to the Daycare/HeadStart Coordinator.

EDUCATION AND EXPERIENCE:

- Preference to grade twelve (12) diploma and/or certificate in Early Childhood Development would be a definite asset,
- Must have a valid driver's license and reliable vehicle,
- Provide First Aid and CPR certificate,

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ensure that all children are supervised at all times,
- Assist children with personal hygiene, set behavioral limits and use effective communication techniques,
- Record children's arrival and departure as well as any changes in schedules or special instructions regarding each child, develop and maintain a cooperative relationship with other staff, parents and children, participate in staff meetings,
- Maintain a friendly atmosphere for the children, parents and staff, assist the other childcare providers if needed,
- Other duties as requested by the Daycare Coordinator

Selection Process: *Candidates will be selected for this position on the basis of their skill, ability, experience and qualifications as identified in the resume. Therefore, only those selected for interviews will be contacted.*

Application Deadline: November 5, 2024

Please submit resume, vulnerable sector check along with three (3) references to: hr@ochapowace.ca