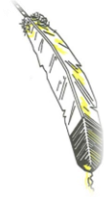


# JOB OPPORTUNITY



Box 550 Whitewood, SK S0G 5C0 (phone) 306.696.2425 (fax) 306.696.2426

## **EDUCATION-Kakisiwew School**

### **Ochapowace Nation – Job Posting**

**Position: NUTRITION/KITCHEN WORKER**

**Status: TERM/FULL-TIME**

#### **JOB SUMMARY**

The Nutrition /Kitchen worker would report to the school principal and is responsible for planning, preparing and serving four meals a day to the children of Kakisiwew School for the 2025-2026 academic year.

#### **DUTIES AND RESPONSIBILITIES**

- Plan nutritional balanced meals according to Canada's food guide, requirements for food allergies and food related problems for children
- Prepare, serve and cook breakfast, lunch and two snacks daily, and for program excursions, events and activities
- Ensure all food is stocked and well maintained
- Maintain and monitor all cookware and kitchen appliances
- Clean up after meals, following all sanitizing regulations for the kitchen area
- Develop and maintain a cooperative relationship with other staff, parents and children
- Maintain a friendly atmosphere for the children, parents and staff
- Assist the other cooks as needed and other duties as assigned
- Abide by the Ochapowace First Nation Employee Policy Manual

#### **SKILLS, QUALIFICATIONS AND COMPETENCIES**

- Grade 12 diploma or equivalent would be an asset
- Related experience or a cooking certificate in the area would be an asset
- Safe food handling certificate and First Aide, CPR
- Reliable vehicle and a valid driver's license would be an asset
- Understanding of Canada's Food Guide
- Must be friendly, dependable and possess a professional demeanor
- Must be flexible and able to work well independently and with a team
- Knowledge about Ochapowace First Nation, and First Nation culture and traditions

#### **REQUIREMENTS**

- Must obtain a Vulnerable Sector security clearance and a prohibited drug test

**Selection Process:** Candidates will be selected for this position based on their skill, ability, experience and qualifications as identified in the resume. *Preference will be given to Ochapowace Nation Members.*

**Application Deadline: FRIDAY AUGUST 1<sup>ST</sup>, 2025**

**Please send your resume and cover letter, with three (3) references to:**

[hr@ochapowace.ca](mailto:hr@ochapowace.ca)