

## **‘E-1’: Formal Expression of Grievance**

This form must be completed and submitted to initiate a review by the Ochapowace Community Tribunal in accordance with the Tribunal Terms of Reference.

Submission:

- Election-related grievances shall be submitted to the Electoral Officer
- General governance grievances shall be submitted to the Chairperson of the Tribunal

The purpose of this form is to ensure that grievances are clearly documented and that the Tribunal has sufficient information to determine whether the matter falls within its jurisdiction.

### **SECTION 1 – Applicant Information**

Full Name: \_\_\_\_\_

Ochapowace Membership / Registry Number (if applicable):  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **SECTION 2 – Respondent Information**

*(Person or Body the Grievance is Against)*

Name of Individual or Body: \_\_\_\_\_

Position (if applicable):

Candidate

Other: \_\_\_\_\_

### **SECTION 3 – Type of Grievance**

Please indicate the type of matter being submitted:

Election Misconduct

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- Campaign-Related Grievance
- Breach of Code of Conduct
- Governance Dispute
- Conflict of Interest
- Breach of Confidentiality
- Other (please specify): \_\_\_\_\_

#### **SECTION 4 – Statement of Facts**

*(Describe what happened)*

Please provide a clear and detailed description of the issue or incident. Include relevant dates, locations, and individuals involved.

Attach additional pages if necessary.

#### **SECTION 5 – Grounds of Grievance**

Please indicate which obligations or principles may have been breached:

- Breach of Code of Conduct
- Breach of Confidentiality
- Conflict of Interest
- Misconduct during Election Process
- Breach of Governance Laws of the Nation
- Other: \_\_\_\_\_

Please explain:

**SECTION 6 – Evidence**

List any supporting materials submitted with this grievance.

Examples may include:

- documents
- emails or messages
- screenshots
- photographs or videos
- witness statements

Evidence attached:

Note: All evidence must be disclosed to the Tribunal and must be shared with the responding party in accordance with principles of procedural fairness.

**SECTION 7 – Declaration**

I solemnly affirm that the information provided in this grievance is true and accurate to the best of my knowledge.

I understand that:

- the Tribunal may review this grievance to determine jurisdiction
- the Tribunal may request additional information if required
- the Tribunal’s decision will be final and binding within the jurisdiction of the Ochapowace Nation

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**For Tribunal Use Only:**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Submitted to:

Electoral Officer

Tribunal Chair

Preliminary Review Conducted By: \_\_\_\_\_

Outcome of Preliminary Review:

Accepted for Tribunal Review

Dismissed

Reason if dismissed: